

22nd Annual
Employee of the Year Luncheon
April 25, 2018

HOSPITAL SYSTEM NOMINEE

| Nominator Name: | | | | |
|---|--|-----------------|-----------------------------|--|
| Title: | Hospital: | | | |
| E-mail: | Ph | Phone: | | |
| Address: | City: | State: | Zip: | |
| Nominee Name: | | | | |
| Nominee Name Pronunciation: | | | | |
| Title: | | | | |
| | | | | |
| E-mail: | Phone: | | | |
| Address: | City: | State: | Zip: | |
| Achievement in mSets high standard | mployees below management level may be ultiple roles in system work and personal ds and serves as an employee role model ensitive and caring for patients and cowo | life | | |
| for example. Only one nominee | ne-page form with information on your ca per hospital. <u>Deadline for nominations is</u> form and application, nominator will rece | Wednesday, Marc | <u>ch 14, 2018</u> . Please | |
| Please return these items: | Nominee ApplicationNo | minee Photograp | h | |
| | Form Letter of Recommendation | Photo Releas | se | |
| | | | | |

E-mail to:

EOY@dfwhcfoundation.org

For information contact:

Jordania Lilly or Sally Williams at EOY@dfwhcfoundation.org or 972-719-4900



SAMPLE LETTER

Hospital System Employee of the Year Nominee

It is a sincere honor to nominate SAMPLE HOSPITAL employee SAMPLE NOMINEE as SAMPLE HOSPITAL SYSTEM - Corporate Employee of the Year. SAMPLE NOMINEE has been a full-time employee with SAMPLE HOSPITAL since 2012 and he/she is known for their constant positivity and exceptional work ethic. SAMPLE NOMINEE exemplifies our organizational values, going above and beyond to support employees, physicians and his/her fellow coworkers. SAMPLE NOMINEE started with our team as an HR Specialist and has since promoted to HR Generalist where he/she provides recruitment oversight and staffing support.

WORK LIFE/NON-WORK LIFE

SAMPLE NOMINEE has a passion not only for his/her work in human resources, but he/she has found a way to tie in their professional life, with his/her personal life. SAMPLE NOMINEE volunteers for "New Life," an organization that empowers formerly trafficked teen girls and sexually exploited women and their children. This program helps women and their childr.en overcome backgrounds of abuse, addiction, poverty and limited opportunities. SAMPLE NOMINEE specifically partners with these woman to support them in job searches and resume building, a vital piece in moving forward and overcoming such a traumatic experience. SAMPLE NOMINEE also sits on the Advisory Board of Dallas County Community College to provide input on the school's curriculum, specifically with an emphasis on the importance of customer service. SAMPLE NOMINEE was also recently asked by the Health Training Center to work with their students to teach them the fundamentals of interviewing and the job search process. He/she was even recently asked to facilitate the key note address at graduation this year!

IDEAL EMPLOYEE ROLE MODEL

In SAMPLE NOMINEE's personal and professional life, he/she is a role model that we can all be proud of. SAMPLE NOMINEE brings a positive attitude and warm welcome to anyone that he/she encounters. He/she exemplifies a work ethic that makes me extremely proud as their leader. One thing I love about SAMPLE NOMINEE is his/her sincere passion and desire to constantly evolve and improve. It takes a fresh perspective and a motivated employee to bring new ideas, and to carry out those ideas within an organization. SAMPLE NOMINEE is always a reliable resource to not only myself but fellow colleagues. You can count on him/her to support any cause. SAMPLE NOMINEE co-chairs our internal community service committee and has done an excellent job of developing a relationship with Community Partners - resulting in our ability to facilitate a successful back to school toy drive and an Easter basket drive, all designed to bring our organization together in support of the communities we serve.

COMPASSION

SAMPLE NOMINEE is known within our organization to have one of the most positive and infectious personalities around. He/she is the person you call when you're having a bad day, because to simply chat with him/her can lift your spirits. SAMPLE NOMINEE starts each day with a smile on his/her face, and never lets the hectic work day affect him/her. He/she provides excellent service to internal and external customers, and won't hesitate to provide support far beyond the scope of his/her responsibilities.

EXTRAS

Servant heart, hospitable, innovative, noble, enthusiastic and skillful - SAMPLE NOMINEE personifies our organizational values and I am so proud to have him/her as part of my team. He/she brings so much good to our organization and he/she does it in such a selfless and inspiring way. Thank you for considering SAMPLE NOMINEE for the Hospital System Employee of the Year Award.